

FIRST CONGREGATIONAL CHURCH

“Our Unmet Capital Needs Campaign”

Feedback Survey

The topics listed on the next 3 pages are the ideas discussed most frequently during our Capital Campaign meetings this winter. The topics are not listed in any priority order. The distinction between the “must do” and “should do” lists that we talked about this winter has been removed. For the purpose of gathering congregational feedback at this stage of the process, the Steering Committee has chosen instead, to group the topics by the building (or area of the church) that is impacted.

The Capital Campaign Steering Committee needs your participation in the next phase of this “Congregational” conversation. We believe the best way for us to function as a church is to be clear about our preferences as a whole congregation. We are asking each member to take a few moments to review these ideas, and to score each item according to your individual preferences and significance to the church. Those ideas which receive the highest number of points will be given the greatest attention in our recommendations to the Board of Trustees and eventually to the full congregation.

On behalf of the Capital Campaign Steering Committee, “Thank You” for being a part of this decision-making process!

We will report the results of this feedback survey at the Annual Congregational Meeting in May and in the newsletter.

Directions and Notes

1. You may give *one* of the four value numbers printed below to any or all items listed on each page. To indicate how important or unimportant an item is to you, select one of the four numbers (*always include the + or -*) and place your value vote in the blank space on the left side of the item listed. Please use these categories:

+3	Definitely must do
+1	Probably should do
- 1	Probably should not attempt
- 3	Definitely should not attempt

2. The questions are grouped into six sections. These are:

I) Midway Building	II) Chapel Building
III) Sanctuary Exterior	IV) Education Wing
V) Endowment Fund	VI) Mission Project

It is a good idea to read all of the questions in each section before you score each item because some items overlap with each other or are combined into larger projects.

If you are unfamiliar with or unsure of an item, skip over it and go to the next item.

Please note: ideas listed underneath the main items in smaller print are only “examples” of steps which might be taken to carry out the proposed activity/project.

3. Section VII) Other Ideas, is available at the end of the survey for additional suggestions or comments. There is also an opportunity for you to indicate whether or not you believe the Church should undertake all the project items listed in the survey. (*Please See Question #23*)
4. And finally, a tear-off sheet with the contact information for the Steering Committee members is attached to the end of the survey. Please keep this page and take it home with you.

I) The Midway Building

1. ___ **Repair the elevator in its present position, replacing only those parts necessary to meet current Vermont elevator code requirements**
 - same cab and finishes as we presently have
 - does not meet ADA guidelines and is difficult to use by people in wheelchairs

Note – this is the minimum we “must do” and will be done in the immediate future
2. ___ **Replace elevator with access to all four levels of the midway**
 - ADA approved size; all new elevator
 - Possible new location (see # 6 below)
3. ___ **Replace Midway Entrance Stairs and Repair Doors**
 - excavate area to remove obsolete oil tank and expose and seal basement foundation; rebuild steps
4. ___ **Repair basement air ventilation system for the Possibility Shop**
 - install new hot air furnace and air circulation system
 - improve air quality and healthier working environment
5. ___ **Renovate Bathroom facility in basement for Possibility Shop volunteers and customers**
6. ___ **Build extension onto west wall of the Midway building**
 - extend the exterior west wall of the Midway building
 - re-landscape the area between the sanctuary and chapel buildings (space now devoted to parking)
 - create a new accessible “main entrance” to the church for use by all members
 - new lobby area would have sufficient space to house a new and more spacious elevator (possibly capable of serving four floors instead of the existing three)
 - a new and wider entrance into the sanctuary could be provided, easing traffic between sanctuary and education wing, central office and chapel areas

II) The Chapel Building

7. ___ **Replace Chapel Entrance Steps and Platform**
 - remove existing concrete steps and platform
 - replace existing steps with material(s) appropriate for Chapel Building
 - rebuild column bases and repair lighting
8. ___ **Replace existing steam boiler with identical system**

Note – this is the minimum which we “must do” in the next six to eighteen months
9. ___ **Replace existing steam boiler with hybrid hot water & hot air multi-zone system**
 - allows for separate control of multiple heating zones in our building(s)
 - energy efficiencies would permit long term cost savings and better stewardship of natural resources

(The Chapel Building continued)

10. **Replace all exterior Chapel windows with energy efficient units in same size and profile**
11. **Renovate Dining Room & Theater Area (2nd floor)**
 - replace all electrical wiring, allowing for new overhead lighting in the dining room
 - restore / repair all floors, ceilings and walls
 - renovate stage area with new curtains and lighting
 - convert existing balcony seating area into multiple purpose office and storage space
12. **Renovate Basement area under the Chapel**
 - replace existing bathroom facilities with multi-purpose classroom / storage / office space
13. **Repair and paint all exterior wood surfaces of the Chapel**

III) The Sanctuary Exterior

14. **Repair three remaining deteriorated Portico Column bases @ front of Sanctuary**
15. **Replace Portico steps and brick flooring @ front of Sanctuary to match the existing materials**
16. **Repair Choragic Tower**
 - Replace rotted column bases
 - Replace missing decorative elements
17. **Repair and Paint all exterior wood surfaces of Sanctuary**
18. **Restore Sanctuary Stained Glass Windows**

IV) The Education Wing

19. **Replace all metal framed, single pane windows in the Education Wing with energy efficient units**
20. **Repair and Paint all exterior wood surfaces of the Education Wing**
 - Paint entire exterior trim

Please use the following ranking system:

Definitely do = +3 Probably do = +1 Probably not = -1 Definitely not = -3

V) The Endowment Fund

21. ___ **Create \$1 million Capital Improvement Endowment Fund**

- 5% annual withdrawal from principle for yearly maintenance, repairs or minor construction expenses

VI) The Major Mission Project

22. ___ **Set aside 10% of Campaign Proceeds to Fund a Major Mission Endeavor identified by our Mission and Christian Outreach Committees**

VII) Other Ideas & Suggestions:

23. **Do you believe the Church should undertake all the project items listed in the survey. (*Circle One*)**

YES

NO

**Please Use This Space To Add A Comment On Any Of The Topics Listed Above:
(If you use the reference numbers, that will help)**

**Please Use This Space To Identify Any Other Projects Or Issues That You Feel Would Be Important To
Include In A Capital Campaign:**

**In This Space Please Include Any Additional Comments Or Observations That You Want The
Leadership To Know**

Capital Campaign Steering Committee

April 2007

Contact Info

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Please use the following ranking system:

Definitely do = +3 Probably do = +1 Probably not = -1 Definitely not = -3